

**IDAHO BOARD OF EXAMINERS OF RESIDENTIAL CARE FACILITY
ADMINISTRATORS
Bureau of Occupational Licenses
700 West State Street, P.O. Box 83720
Boise, ID 83720-0063**

Conference Call Minutes of 8/21/2019

BOARD MEMBERS PRESENT: Heidi Brough Nye - Chair
Kristen E Hyde
Natalie M Nathan
Ann F Wheeler
Linda L Simon

BUREAU STAFF: Kelley Packer, Bureau Chief
Dawn Hall, Deputy Bureau Chief
Julie Eavenson, Administrative Support Manager
Lori Peel, Investigative Unit Manager
Nicholas Krema, General Counsel
Rob McQuade, Legal Counsel
Betsy Duncan, Board Specialist

The meeting was called to order at 9:00 AM MDT by Ms. Brough Nye.

EXECUTIVE SESSION

Ms. Nathan made a motion that the Board go into executive session under Idaho Code § 74-206(1)(d) to consider records that are exempt from disclosure under the Idaho Public Records Law. The purpose of the executive session was to consider license application materials. It was seconded by Ms. Hyde. The vote was: Ms. Brough Nye, aye; Ms. Hyde, aye; Ms. Nathan, aye; Ms. Simon, aye; and Ms. Wheeler, aye. Motion carried.

Ms. Wheeler made a motion to come out of executive session. It was seconded by Ms. Hyde. Motion carried.

APPLICATIONS

Ms. Hyde made a motion to approve the following for examination:

901169426
901168690

It was seconded by Ms. Hyde. Motion carried.

NEW BUSINESS

Ms. Packer presented the Board's rules to be moved to a pending status for action by the 2020 Legislature. She explained a recommended modification to the fees section which sets maximum amounts and allows the Board to lower any of the fees by Board motion instead of requiring legislative action. Ms. Wheeler made a motion to approve the modification and status change for the Board's rules.

ADJOURNMENT

Ms. Wheeler made a motion to adjourn the meeting at 9:20 AM MDT. It was seconded by Ms. Hyde. Motion carried.

Heidi Brough Nye, Chair

Kristen E Hyde

Natalie M Nathan

Ann F Wheeler

Linda L Simon

Kelley Packer, Bureau Chief